

**INDUSTRIAL DEVELOPMENT AUTHORITY
OF THE TOWN OF FRONT ROYAL & COUNTY OF WARREN, VIRGINIA
dba ECONOMIC DEVELOPMENT AUTHORITY (EDA)**

A special meeting of the Board of Directors of the Industrial Development Authority of the Town of Front Royal and the County of Warren, Virginia, dba Economic Development Authority, was held on Friday, March 8, 2024, at 8:00 AM at the Warren County Government Center: Caucus Room, 220 N. Commerce Avenue, Front Royal, VA 22630.

Board Members Present: Jd Walter; Jim Wolfe; Jorie Martin; Bruce Townshend; Rob MacDougall; Hayden Ashworth

Board Member Absent: none

Others Present: Sharon Pandak, FR-WC EDA Counsel; Ed Daley, County Administrator; Joe Petty, Warren County Director of Economic Development & Tourism.

Call to Order

Acting Chair Jd Walter called the meeting to order at 8:01 AM.

New Business

On a motion by Jorie Martin, seconded by Bruce Townshend, and by the following vote, the Board of Directors approved the following resolution regarding immediate past Chair, Scott Jenkins:

WHEREAS, the Front Royal - Warren County EDA desires to have a representative and agent to speak on its behalf with law enforcement officials and with the Court in connection with the pending prosecution and sentencing of Jennifer McDonald in the US District Court for the Western District of Virginia;

WHEREAS, the Front Royal - Warren County EDA desires that its representative and agent be permitted to have access to information required for that purpose and access to the EDA's legal counsel in connection with this service;

RESOLVED that Scott Jenkins, the most recent chair of the Board of the Front Royal - Warren County EDA whose service on the EDA's Board ends on February 29, 2024, is appointed the Warren EDA's agent and representative for the purposes set out herein and may consult in connection with this matter with the EDA's legal counsel in a manner the EDA intends to be protected by the attorney-client privilege.

Walter, Aye; Ashworth, Aye; Townshend, Aye; MacDougall, Aye; Wolfe, Aye; Martin, Aye

Closed Meeting

On a motion at 8:05 AM by Jorie Martin, seconded by Jim Wolfe, and by the following vote, the Board of Directors added the property 158 Faith Way to item A:

On a motion at 8:05 AM by Jim Wolfe, seconded by Jorie Martin, and by the following vote, the Board of Directors entered into a closed meeting for the following:

- A. 3 matters - Discussion pertaining to actual or probable litigation, where such discussion in open meeting would adversely affect the negotiating or litigating posture of the public body, *EDA vs Jennifer McDonald et al.*, *EDA v. Town of Front Royal et al.*, *EDA vs Jennifer McDonald & Samuel North (158 Faith Way)*, pursuant to Va. Code § 2.2-3711.A.7 and 8.
- B. 1 matter - Discussion of disposition of publicly held real property where discussion in open meeting would adversely affect the bargaining position or negotiating strategy of the public body, Stephens Industrial Park - Lot 2, and legal advice related thereto, pursuant to Va. Code § 2.2-3711.A.3 and 8.

Walter, Aye; Ashworth, Aye; Townshend, Aye; MacDougall, Aye; Wolfe, Aye; Martin, Aye

On a motion at 8:52AM by Jim Wofe, seconded by Bruce Townshend and by the following vote, the EDA Board of Directors certified to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements under Va. Code § 2.2-3712 of the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body:

Walter, Aye; Ashworth, Aye; Townshend, Aye; MacDougall, Aye; Wolfe, Aye; Martin, Aye

New Business

On a motion by Jorie Martin, seconded by Bruce Townshend, and by the following vote, the Board approved extending the contract due diligence on Stephens Industrial Park: Parcel 2 sixty days, with no change to the current settlement date.

Walter, Aye; Ashworth, Aye; Townshend, Aye; MacDougall, Aye; Wolfe, Aye; Martin, Aye

Adjournment

On a motion by Jime Wolfe, seconded by Rob MacDougall, and by unanimous vote the motion was approved.

Mr. Walter adjourned the meeting at 8:54 AM