

Industrial Development Authority of the Town of Front Royal and County of Warren, Virginia, DBA
Economic Development Authority EDA EXECUTIVE COMMITTEE MEETING September 24, 2021

At the Executive Committee Meeting of the Industrial Development Authority of the Town of Front Royal and the County of Warren, Virginia, Trading as Economic Development Authority held at the Warren County Government Center in the Community Meeting Room, on September 24, 2021, at 9:00 am.

Present: Jeff Browne (Chairman); Greg Harold; Jorie Martin; Jim Wolfe; Scott Jenkins; Tom Patteson; Doug Parsons.

Others Present: Ed Daley (County Administrator); Cheryl Cullers (Chair of BOS); Walt Mabe (Shenandoah District Supervisor); Kayla Darr (Office Associate)

Present VIA Zoom: Dan Siegal; Sharron Pandak; Cullen Seltzer

Adoption of Agenda

On a motion by Dr. Patteson, seconded by Mr. Wolfe, and by the following vote the EDA Board of Directors adopted the agenda, with the added Tourism Update.

Browne; Aye Harold Aye; Wolfe Aye; Jenkins Aye; Martin Aye; Patteson Aye

Approval of Minutes

On a motion by Mr. Harold, seconded by Mr. Wolfe, and by the following vote the EDA Board of Directors approved the minutes for the regular meeting on August 27, 2021 as presented.

Browne Aye; Harold Aye; Wolfe Aye; Jenkins Abstained; Martin Aye; Patteson Aye

Closed Session – Virginia Freedom of Information Act

On a motion by Mr. Wolfe, seconded by Mr. Jenkins and by the following vote the Board of Directors entered into a closed meeting under the provisions of Sections 2.2-3711.A(3) and A(8) of the Virginia Freedom of Information Act for the discussion of disposition of publicly held real property where discussion in open meeting would adversely affect the bargaining position or negotiating strategy of the public body, Avtex Redevelopment, Stephens Industrial Park and 426 Baugh Drive, and legal Advice related thereto.

He also moved the Board of Directors enter into a closed session meeting under the provisions of Sections 2.2-3711.A(7) and A (8) of the Virginia Freedom of Information Act for the consultation with legal counsel and briefings by staff members pertaining to actual or probable litigation, EDA v. Jennifer McDonald et al., EDA v Town of Front Royal, Town of Front Royal v. EDA, and legal advice regarding other matters relating to claims of the Town of Front Royal.

He also moved the Board of Directors enter into a closed session meeting under the provisions of Section 2.2-3711.A(8) of the Virginia Freedom of Information Act for the consultation with legal

counsel regarding a specific legal matter requiring the provisions of legal advice – First Bank & Trust, and FY 2018-2019 audits.

Finally, he moved the Board of Directors enter into a closed session meeting under the provisions of Section 2.2-3711.A(1) of the Virginia Freedom of Information Act for the discussion of a personnel matter relating to employment of EDA staff.

Browne Aye; Harold Aye; Wolfe Aye; Jenkins Aye; Martin Aye; Patteson Aye

The EDA Board of Directors certified to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements under Sections 2.2-3711.A(3), A(7,) A(8), and A(1) of the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body.

Browne Aye; Harold Aye; Wolfe Aye; Jenkins Aye; Martin Aye; Patteson Aye

County Administrator Report

Ed Daley announced that Taryn Logan is the Interim Economic Development Director for the EDA. He also announced the EDA Administrative Assistant, and the Director of Economic Development job positions will be County employees once filled.

On a motion by Mr. Wolfe, seconded by Mr. Harold and by the following vote the Board of Directors approved the EDA bylaws as submitted as revised on August 27, 2021.

Brown Aye; Harold Aye; Jenkins Aye; Martin Aye; Patteson Aye

On a motion by Mr. Harold, seconded by Mr. Wolf, and by the following vote the Board of Directors approved the Resolution of the Industrial Development Authority of the Town of Front Royal and the County of Warren, Virginia Relating to the First Bank and Trust Company Loan Refinancing as amended.

Browne Aye; Harold Aye; Wolfe Aye; Jenkins Aye; Martin Aye; Patteson Aye

Adjournment

On a motion by Mr. Jenkins, seconded by Mr. Wolfe and by the following vote the Board of Directors adjourned their meeting at 11:05 AM.

Browne Aye; Harold Aye; Wolfe Aye; Jenkins Aye; Martin Aye; Patteson Aye