

Front Royal-Warren County Business Start-Up/Licensing/Permitting Chart

For business start-up support, financing,
Business plan development, facility location

Economic Development Authority (EDA)
Jennifer McDonald, Executive Director
540.635.2182, mcdonald@wceda.com

EDA has database of all available properties in Front Royal-Warren County. EDA works with SCORE, SBDC and financial institutions to assist with business plan development and financing.

In Town of Front Royal

**OBTAIN A ZONING
CERTIFICATE**

In Warren County

*The certificate of zoning verifies that your proposed business is an allowable use in the proposed location.

*Obtain Certificate of Zoning from the Town Planning & Zoning Office, 102 E. Main Street, Front Royal Town Hall, 540.635.4236

*Obtain Certificate of Zoning from the County Planning Office, 220 N. Commerce Avenue, 540.636.3354

REGISTER A BUSINESS NAME

Corporation

**If your business is located in the Town of Front Royal, you will need to obtain Town Business Licenses. Your next stop will be the Town Business Office: 102 E. Main Street, Front Royal, VA.

** If your business is not incorporated and you intend to use a trade name or a partnership, you will need to record the name with the Clerk of the Circuit Court.

OR
Partnership or
Trade Name



** Circuit Court Clerk's Office
Warren County Courthouse
Royal Ave & Main Street
540.635.2435





OBTAIN A BUSINESS LICENSE

****Your final stop is the Commissioner of Revenue's Office or the Town Business Office to obtain your business license.

***Town Business Office
102 E. Main Street
540.635.7799

****Commissioner of Revenue's Office
Warren County Gov't Center
220 N. Commerce Avenue
540.635.2651

	<u>Town</u>	<u>TAXES & FEES</u>	<u>County</u>	
BJ Wilson, Town Director of Finance 102 E. Main Street 540.635.7799	 Town Business Office 102 E. Main Street 540.635.7799 www.frontroyalva.com	Most information you need can be found on the web.	 Commissioner of Revenue 220 N. Commerce Avenue 540.635.2651 www.warrencountyva.net	Sherry Sours, County Commissioner of Revenue 540.635.2651

	<u>Town</u>	<u>SIGN PERMITS</u>	<u>County</u>	
Town: Jeremy Camp, Planning & Zoning Director 102 E. Main Street 540.635.2787 Building Official: David Beahm 540.636.9973	 Town Planning & Zoning Dept. 102 E. Main Street 540.635.4236 www.frontroyalva.com	Most Information you need can be found on the web.	 County Planning Office 220 N. Commerce Avenue 540.635.3354	County: Taryn Logan, Planning Director 220 N. Commerce Avenue 540.635.3354 Zoning Officer: 540.635.3354 Building Official: David Beahm 540.636.9973
		BUILDING EXPANSION, RENOVATION, FENCING, WALLS, CHANGE IN BUILDING USE, etc.		
	<u>Town</u>  Town Planning & Zoning 102 E. Main Street 540.635.4236	Most information you need can be found on the web.	 County Planning Office 220 N. Commerce Avenue 540.636.3354	
Both Town and County Codes are posted on their respective web sites. You can look up specific code regulations for your projects there. If you prefer to speak with someone in person, Town Planning Director or Zoning Administrator and County Planning Director, Zoning Officer and Building Inspector will be happy to schedule a time to meet with you.				