

**BOARD OF DIRECTORS MEETING
INDUSTRIAL DEVELOPMENT AUTHORITY
Of the Town of Front Royal and County of Warren, Virginia
dba as the Economic Development Authority
[October 27, 2017, 8:00a.m.](#)**

OFFICIAL - MINUTES

Attendance, Directors: Bruce Drummond, Bill Biggs, Greg Drescher, Mark Baker and Gray Blanton.

Absent: Jim Eastham, Ron Llewellyn

Officials, Staff & Others: Jennifer McDonald, Doug Stanley, Hollis Tharpe, Dan Whitten, Dan Murray and Missy Henry.

CALL TO ORDER: Greg Drescher

ADDITIONS/DELETIONS TO AGENDA:

Mr. Drescher advised we will be modifying our agenda to reflect our closed session by reading sections 2.2-3711.A.3, 2.2-3711.A.8 and 2.2-3711.A.29.

ON A MOTION BY MR. BIGGS (SECOND BY MR. DRUMMOND) THE BOARD VOTED TO APPROVE THE CHANGE.

VOTE: ALL "AYE"; NONE OPPOSED; MOTION CARRIED.

Mr. Drescher welcomed our newest EDA Board member, Mr. Mark Baker.

APPROVAL OF MINUTES: September 2017

ON A MOTION BY MR. BIGGS (SECOND BY MR. DRUMMOND) THE BOARD VOTED TO APPROVE THE MINUTES.

VOTE: ALL "AYE"; NONE OPPOSED; MOTION CARRIED.

September minutes showed Mr. Eastham as being absent but he did attend the September meeting.

ON A MOTION BY MR. BIGGS (SECOND BY MR. DRUMMOND) THE BOARD VOTED TO APPROVE THE CHANGE.

VOTE: ALL "AYE"; NONE OPPOSED; MOTION CARRIED.

FINANCIALS: September 2017

ON A MOTION BY MR. BIGGS (SECOND BY MR. DRUMMOND) THE BOARD VOTED TO APPROVE THE FINANCIALS.

VOTE: ALL "AYE"; NONE OPPOSED; MOTION CARRIED.

Ms. McDonald explained the EDA went to closing on 5210 Strasburg Road with Schnabel after our current budget had been approved. We still had it listed as rental income and a liability. This needs to be amended. These changes reflect what figures actually should be.

ON A MOTION BY MR. BIGGS (SECOND BY MR. DRUMMOND) THE BOARD VOTED TO APPROVE THE CHANGES.

VOTE: ALL "AYE"; NONE OPPOSED; MOTION CARRIED.

COUNTY ADMINISTRATOR UPDATE: Doug Stanley

Development Review Committee – The Development Review Committee met on October 25th.

The Committee discussed projects in the County including:

- CUP Modification for Christendom College for New Chapel – Christendom is requesting a height waiver for a new Chapel.
- Proposed Agricultural Events Center – Ms. Logan met with a property owner in Browntown who would like to hold events on his property. This application will be forthcoming in November.
- Proposed Boarding School - Discussed requirements for a boarding school. Property location is undecided by the Applicant at this time.
- Toray Expansion – Their latest expansion was able to bring more jobs than anticipated. They have 42 employees and will possibly have another 15 within the next few months.

The Committee also discussed Town projects including:

- Possible use for former Front Royal Police Department Building – Mr. Beahm met with the owner. They are considering an on-site/off-site catering business.
- East Main Street properties – Discussed proposed uses for structures on East Main Street and the requirements of the floodplain ordinance.

- Mountain Trails is opening this weekend on Main Street.
- Brooklyn's Market Place is moving into the Kibler Building on Main Street.
- West Main Street Extended is waiting on Town approval and traffic study.

The Committee will meet again on November 15th.

County Website – County staff are working with our website consultant on an upgrade to the County website. We are currently hoping to roll out the new site by January 1, 2018. The upgrade of the County's website will drastically increase the security of the site, while allowing for the reorganization and enhancement of the information that is published. Using Google Analytics and user statistics, staff will be reconfiguring the layout and content so that citizens are provided with a modern, efficient, and user friendly resource where they can find all of the information that they need in one centralized location.

Citizen Appointments – *The County is currently advertising a number of citizen appointments including:*

- Zoning Appeals – One vacancy, Fork District (five-year term)
- Northwestern Community Services Board – One vacancy (three-year term)
- Planning Commission – Two vacancies (four-year terms)
- Northern Shenandoah Valley Regional Commission – One vacancy (three-year term)
- We are also advertising an At-large appointment by the SAAA for Warren County

Information on the listings and our citizen application can be found at the County's website at www.warrencountyva.net.

Rural Addition Program/Revenue Sharing Request – The County advertised for applications from subdivisions and sanitary districts to upgrade and take roads into the Virginia Department of Transportation (VDOT) road system. The program allows private subdivisions streets to be upgraded to minimum standards permitting their addition to the secondary system of highways through a combination of property owner, County and State funding. At its meeting on October 18, the Board

approved a prioritized list projects and the following list of revenue sharing projects for FY 2018-2020:

- Priority #1 – Rockland Road – TIGER Grant/SmartScale Project – \$710,000. Project would provide a grade separated crossing for Route 658 (Rockland Road).
- Priority #2 – Old Oak Lane, Phase IV – Rural Addition Project – [Rural Addition Priority #1] – 0.44 miles (Shenandoah Farms Sanitary District) – \$998,250. Project would improve existing gravel road to minimum VDOT standards.
- Priority #3 – Route 705 (Fishnet Boulevard) – Pavement Reconstruction and Bike Lane Installation – 0.60 mile – \$150,000. Project would improve park entrance and allow for full-striping for bike/walking trail.
- Priority #4 – Rural Addition Project – Youngs Drive, Phase II – [Rural Addition Priority #2] – 0.47 miles (Shenandoah Farms Sanitary District) – \$485,000. Project would improve existing gravel road to minimum VDOT standards.
- Priority #5 – Rural Addition Project – T-Bird Drive, Phase I – [Rural Addition Priority #3] – 0.49 miles (Thunderbird Farms Subdivision) – \$100,000. Project would improve existing paved road to minimum VDOT standards.
- Priority #6 – Rural Addition Project – Grove Farm Road – [Rural Addition Priority #4] – 0.29 miles (Fairfield Acres Subdivision) – \$75,000. Project would improve existing paved road to minimum VDOT standards.
- Priority #7 – Rural Addition Project – Blue Valley Road, Phase I – [Rural Addition Priority #5] – 0.11 miles (Linden Heights Sanitary District) – \$150,000. Project would improve existing gravel road to minimum VDOT standards.
- Priority #8 – Rural Addition Project – Old Oak Lane, Phase V – [Rural Addition Priority #6] – 0.58 miles (Shenandoah Farms Sanitary District) – \$1,105,000. Project would improve existing gravel road to minimum VDOT standards.
- Priority #9 Crooked Run Boulevard Extension – 1.01 miles – \$10,000,000 (\$25,900,000 Total estimated project cost) would fund a portion of project to extend Crooked Run Boulevard from its intersection with Crooked Run Plaza

119' (travel lanes and turn lane) to the west to a proposed 3-lane 300' bridge over Crooked Run and 1.01 miles to connect to Route 609 (Ritenour Hollow Road).

Library Ad-Hoc Committee – Our committee for looking at Library operations held its fourth meeting on September 7, 2017. We continue to make progress and anticipate having recommendations to the Board at our next meeting on November 8th.

DuPont Grant Proposals – Working with the NSVRC and the EDA, the County submitted grant proposals for the Morgan Ford Boat Landing Project and the Avtex Conservancy Trail. The grants are being awarded as part of the settlement with DuPont in response from the pollution of the South Fork of the Shenandoah River from their Waynesboro facility.

Project Updates

Youth Center and Community Center Roofs – Work has been completed this month on the replacement of the Youth Center and Community Center roofs. Work was also completed on the replacement of ceiling grid/tiles at the Youth Center.

Ressie Jeffries Elementary School – Roof/Addition/Parking Lot Project – The building addition and roof project is 91% complete and the site work project 99% complete. At this point we are waiting on the delivery of the bus and parent drop/pickup canopies to complete the project.

Ressie Jeffries Elementary School - Playground Project – Plan for the project have been completed. County staff started on work the project in September and hope to have the site work completed by early November . Phases I and II of the project should be completed during the fall of 2017. Thanks to a \$5,000 donation and a 5-year \$25,000 donation match Phases III and IV will be fully funded if the school can raise another \$25,000-\$30,000.

Thompson Kiss-and-Ride – The County's contractor has moved on-site to begin paving operations for the parking lot and bus turnaround. This work will be completed in the next week.

Farm View Road Rural Addition Project – GEI Construction started work last week on the Farm View Road (Shenandoah Farms) rural addition project. Farm View Road was the County's #8 Rural Addition Priority. The road is .31 mile long and the estimated cost is \$260,000.

Rockland Park – The County has been working with the contractor from the Royal Farms construction site to accept fill material at Rockland Park. Using this fill, two

multi-purpose fields have been completed and seeded. Over the next month two additional fields, stormwater management facilities, and two gravel parking lots will be completed.

Rivermont Fire Station – Moseley Architects completed two conceptual design options for the facility. They were presented to the Building Committee at its meeting on September 25th. The Building Committee has recommended that the County proceed with the one-story option. County staff met with Company #2 leadership on October 6th to review the proposed plan and we have received the go ahead from Company #2 membership to construct a replacement station at the Airport Road site. The item will be on the November 8th agenda.

Leach Run Parkway – Project complete. Ribbon cutting held on June 26th. The engineer is currently working with the contractor on remaining punch list items including the permanent establishment of grass.

VDOT/Marlow-Silek Revenue Sharing Project – The project will widen a portion of Route 340/522 South from the crossover in front of Shenandoah Motors to the Crooked Run Boulevard entrance by adding a 3rd lane and right turn lane. The project will also extend the left turn lane for the crossover. All necessary permits have been received, and the EDA has awarded contract to W&L Construction. W&L Construction started work the week of October 9th. It is anticipated that the project will be completed by December 1st.

VDOT/South Fork Bridge – The project is approximately 85% complete. The contractor continues to work towards the December 1 completion date. The Contractor is working on Stage II of the new bridge which will widen the structure and provide 2 additional lanes, a bike lane and sidewalk to the west. Phase II is complete with the exception of the metal railing, deck grooving and a few miscellaneous items. Asphalt milling is taking place on Route 55 as well as on Route 340 to the north and south of the new bridge. The milling is being done to prepare for the final surface asphalt. The temporary traffic switch to close a portion of Route 55 and divert traffic onto the new quadrant road occurred on October 23rd. This temporary detour will allow for the reconstruction of a section of Route 55. The final traffic pattern to fully utilize the QRI will not occur until mid-November.

VDOT/Morgan Ford Bridge – The project is approximately 65% complete based on earnings and remains on schedule for completion in June 2018. The contractor has completed installing the work bridge and has set all of the box beams. The first deck pour was completed on 10-7-17. Remaining deck pours were completed the week of October 16th. The contractor has resumed working on the northern approach

slabs and the bridge railing.

Route 340/522 Trolley Project – Service to the corridor and LFCC started on July 31st. County staff has been blanketing the corridor with flyers and brochures to advertise the new service and will continue to do so over the next several months.

Tiger Grant Application – County staff worked with the Port of Virginia, Norfolk Southern, and VDOT on the resubmission of a Tiger Grant application for a grade separated crossing at Route 658 (Rockland Road). The grant submission was submitted by the October 16th deadline.

Commercial Projects – Work continues on the following projects:

- Royal Farms Convenience Store – Fall 2017 Completion
- Marriott/TownePlace Suites – Summer 2018 Completion

Project	Ad/Bid Date	Cost	Estimated Completion Date	Status
FRWC Airport Obstruction Removal	Summer 2016	\$804,000	Fall 2017	Under Construction
South Fork Bridge	9/2013	\$74,700,000	Fall 2017	Under Construction
Morgan Ford Bridge	12/2016	\$9,713,152	Spring 2018	Under Construction
New Warren County Middle School	Winter 2015	\$44,100,000	Summer 2017	Completed
Freezeland Road Kiss-n-Ride	Fall 2014	Unavailable	Fall 2017	Phase I Completed – Fall Paving
Ressie Jeffries Renovations	Fall 2016	\$4,990,077	Fall 2017	Under Construction
Rockland Park Athletic Fields	N/A	\$200,000-\$300,000	Fall 2017	Under Construction

DPS

TOWN MANAGER UPDATE: Joe Waltz -absent, no report

Chamber of Commerce: Niki Cales-absent, no report

EXECUTIVE DIRECTORS REPORT- Jennifer McDonald
EXPLANATION & SUMMARY:

The following is a snapshot of the EDA financials and projects. The EDA is a quasi-governmental agency and receives 25% of its operational budget by government (County) funds.

EDA Projects:

Workforce Housing:

This EDA announced the Aikens Group as the developer of the project. EDA continues to wait on DEQ approvals before deeding the land to the Aikens Group per the contract.

Skyline Regional Justice Training Academy:

The EDA was approached by an investor that was willing to invest in building a regional training facility for law enforcement. The EDA has spent through investor funds, a total of \$618,923.67 to date on the project. We are currently working through DEQ, budgeting, and design issues and still hope to break ground in 2017. This project is funded solely by the investor and does not have any EDA, county or town funds involved.

The Planning Commission met on September 20th and moved to move the item to Town Council with a recommendation of approval. Town Council approved on September 25th.

Shockey is now looking at construction numbers to see if we can still meet the approved budget amounts.

ITFederal:

The EDA continues to work with ITFederal on a scaled down version of their project. To date ITFederal has pulled \$625,562 from the \$10mm loan to cover costs associated with DEQ permitting, Pennoni Engineering services, Design services, hauling dirt to the site to fill a 10' gap across the 30 acres, and other miscellaneous items. The EDA initials and approves all invoices before money is pulled and invoices are paid.

The EDA anticipates they will break ground in Fall 2017 once dirt has been compacted, West Main Street plans have been approved by the Town, and they are ready for construction. The Town nor County have been asked to fund any portion of this project nor have they been asked to provide any incentives to the company.

ITFederal continues to wait for Town approval of the submitted site plan. ITFederal has started to remove concrete from the weigh station area in order to prep the site for construction. A temporary construction road will be installed off Kendrick Lane.

Afton Inn:

The EDA is currently working with a developer on the Afton Inn location. The plan would include a themed restaurant on the first floor and apartments on the 2nd and 3rd floor. To date the EDA has expended \$10,369.40 on the Afton Inn property development.

The Board of Architectural Review met September 12th and denied the request for demolition. The EDA appealed this decision to the Town Council. Town Council approved the request on September 25th.

MODE Developers have until October 31st to complete their feasibility study comparing the cost of renovating versus tear down. Once the report has been received by the EDA the appropriate actions will be taken to move the project forward.

506 & 514 E. Main Street:

The EDA is currently working on a 3-year lease for the building. The EDA hopes to have an announcement on the building in Fall 2017. The EDA currently owes \$477,551.76 on the property and has received rent through May 2017. In May 2017 the EDA will be responsible for the payment of \$2,029 plus liability and flood insurance which adds another \$7,800/year. This is funded solely by the EDA no Town or County funds are used for this project.

Until a new owner has taken over the property, the EDA will continue to collect rent from the apartments and storage units to help offset the cost of the debt service. Once the new tenant takes over they will take over that role. The EDA has informed the State of the current situation and they are amenable to the EDA controlling the apartments until a new tenant has taken over. If not, tenants of 13+ years would have to be displaced.

Leach Run Parkway:

The Leach Run Parkway was opened on June 26th, 2017. The EDA just requested payment invoice for Branch Highways. Total paid to Branch is \$13,099,232.10. The EDA currently has mortgages on the Parkway properties in an amount totaling \$1,942,986.22 and invoices that were paid previously totaling \$988,312.41 giving a total to Leach Run Parkway assets of \$2,931,298.63. This project is being funded by the Town and County and a split formula of 66% County and 34% Town.

The EDA, Pennoni, and Branch continue to work on the punch list items for the Parkway.

A meeting was held October 18th to discuss the grass and other items along the Parkway. Branch will take appropriate measures to correct the problems.

West Main Street extended:

The EDA continues to work with the Town and Pennoni Engineering on design plans for West Main Street extended. VDOT has approved a revenue sharing project and will contribute up to \$650,000 to the project. \$500,000 of unmatched funds and \$150,000 of matched funds. The \$150,000 matched funds will come from ITFederal.

This a Town project and will be funded by the Town. A tax is being collected to offset the cost of this road. A total of \$67,966.70 has been paid by the EDA for this project.

The Town hopes to break ground on this road in 2017.

McKay Springs:

The EDA helps market the McKay Springs property that is owned jointly by the Town and County. In 2016, the EDA purchased an additional 2 acres behind the property (formerly Eastep Trailer Park) to help recruit a commercial user to the site and provide better access to the property. The purchase price of the property totaled \$67,966.70.

The EDA had 0 inquiries in the month of October.

522/340 Revenue Sharing Project:

The EDA has entered into a Memorandum of Understanding with the County to participate in a revenue sharing project for road improvements along 522/340 for the Royal Farms Convenience site. The EDA will be the administrator of the project.

The Board voted to approve the memorandum of agreement with the County, contract with W-L Construction & Paving, Inc, and contract to purchase nutrient credits in the amount of \$38,650 at a special meeting on September 15, 2017 at 8:30am.

Work has started on the project. Attached you will find meeting minutes from the construction meetings.

Development Review Committee:

Committee continues to meet the fourth Wednesday of each month at the County building. Last meeting was held on October 25th. Items discussed were the Toray expansion, potential office space on Chester Street, former B&G Goods building, Interchange development, and other miscellaneous items.

Miscellaneous Items:

The EDA contributed \$2,500 to the trolley project that will allow citizens of the community reliable transportation to jobs in the corridor. According to Mr. Stanley the ridership is increasing.

Executive Director continues to work on the Front Royal Golf Club committee that meets the third Thursday of each month. Currently the Golf Club is looking at RFP's to have an outside agency manage the course.

Met with Doug Stanley and Brandy Rosser to discuss trails at Avtex. The Northern Shenandoah Valley Regional Commission applied for grant funds through the DuPont settlement to help offset the cost of the trails.

The EDA has identified a grant opportunity for the Town that will help offset the cost of equipment at the new Police headquarters. Working with the USDA to apply for the \$25,000 grant for the new equipment.

In the Month of October staff had 2 site visits with Jeremy Camp and David Beahm.

Auditors finished up their field work on October 17th.

Mortgage Liabilities:

506&514 E. Main Street: \$476,870.31

400 Kendrick Lane: \$45,769.68

Combined Loan: Balance: \$3,803,755.87 and that number includes the following properties and balances of each;

- Success Park Loan- \$187,483.74
- 404 Fairground Rd.- \$277,336.74
- Happy Creek Industrial Park- \$451,694.51
- Stephens Park- \$621,315.43
- Baugh Drive- \$1,695,709.32
- Ramsey property- \$842,910.74
- 1497 Happy Creek Rd- \$316,898.20
- NVA- \$236,820.43
- Benson- \$25,138.24
- 1425 Happy Creek- \$133,366.42
- 1433 Happy Creek- \$359,590.98

Liabilities:

Avtex- \$2,060,000. This amount will be owed at the time of sale of the property to FMC/EPA after the EDA has been reimbursed expenses incurred over the past 25 years. This remains a liability and shows on our financials because it is due immediately upon the sale of the property and EDA reimbursement

Line of Credit- The EDA keeps an open line of credit of \$2,000,000 for any potential land purchases that the Town or County may request or for any leach run parkway or west main street invoices that the EDA will pay on behalf of the Town and/or County.

IRP program- The EDA keeps a \$500,000 liability on its financial statement for the IRP program. That is the total amount borrowed from the USDA. Currently the balance of that loan is \$411,840.48. **(-\$2,809.69)**

RBEL program- The EDA currently has \$205,151.12 in the RBEL account. We currently have 17 active loans totaling \$164,730.59. The EDA just approved a new loan to The Tea Shoppe(located on Main Street) in the amount of \$5,000. There are several loans that show no payment made in the month of September due to various reasons, the majority being that the date the document was prepared was before the payment due date. Also note that some loan recipients make several payments at a time and therefore will not have a monthly decrease.

New Market Tax Credit- The EDA will keep a liability on the financial statement for the new market tax credit program. This program will help fund Ressie Jeffries renovations, the new police department, sidewalks, happy creek phase 2, and leach run parkway. Currently the EDA shows a liability of \$4,598,123.13 which 11,000,000 as shown on the balance sheet and as the funds are drawn real numbers will appear on our financial statements.

Current numbers:

RJES: \$3,814,958.29

PD: \$841,882.39

LRP: \$2,699,322.86

West Main: \$1,140,388.53

522/340: \$43,750.20

Snapshot:

EDA operational budget: \$438,669.

County funds: \$108,117 or 25%

Town funds: \$0

EDA funds remaining portion of \$330,552 with rental income, interest income, and land sale profits.

EDA capital budget: \$614,671

County Funds: \$372,681 or 61%

Town Funds: \$141,390 or 23%

EDA Funds: \$100,600 or 16%

The Town/County portion of the EDA capital budget is split as follows; if the property is located within the town limits the County pays 66% and the Town pays 34%, if the property is located outside the Town limits the County pays 80%, the Town pays 20%. The capital budget is subject to change throughout the year as projects come along or requests for land purchases and/or new projects by the Town and County are received.

The New Market Tax Credit Program will change our capital budget as the projects move forward.

STAFF COMMENTS:

DIRECTOR COMMENTS:

MOTION TO GO INTO CLOSED MEETING

I, Gray Blanton, move that the Board of the EDA vote to go into Closed Meeting under the provisions of Section 2.2-3711 of the Virginia Freedom of Information Act for the following purpose(s):

Section 2.2-3711.A.3: Discussion or consideration of the acquisition of real property for a public purpose or the disposition of publicly held real property where discussion in open meeting would adversely affect the bargaining position or negotiating strategy of the public body. I further move that discussion be limited to a purchase of parcels in the Stephens Industrial Park.

Section 2.2-3711.A.8: Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. I further move that discussion be limited to the following items: (i) EDA bylaws; (ii) amendments to the financial management policy; (iii) IT Federal; and (iv) RBEL Loan Programs.

Section 2.2-3711.A.29: Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body. I further move that discussion be limited to the contract for construction of the Skyline Regional Criminal Justice Academy and the contract for demolition and construction on the Afton Inn property.

ROLL CALL VOTE: DRESCHER, "AYE"; BAKER "AYE"; BIGGS,"AYE"; DRUMMOND, "AYE" AND BLANTON, "AYE".

MOTION COMING OUT OF CLOSED MEETING

On a Motion by Mr. Blanton, seconded by Mr. Biggs, the Board certifies to the best of each member's knowledge that only public business matters lawfully exempted from open meeting requirements under this chapter and only such public business matters as were identified in the Motion by which the Closed Meeting was convened were heard, discussed or considered in the meeting by the public body.

ROLL CALL VOTE: BAKER, "AYE"; DRUMMOND, "AYE"; DRESCHER, "AYE" , BIGGS, "AYE", AND BLANTON, "AYE".

(9:11 a.m.)

New Business:

Motion to make the recommended changes to the financial management policy as amended.

ON A MOTION BY MR. BIGGS (SECOND BY MR. DRUMMOND) THE BOARD VOTED TO APPROVE.

VOTE: ALL "AYE"; NONE OPPOSED; MOTION CARRIED.

Motion was made to make the changes as discussed to our By-Laws as amended.

ON A MOTION BY MR. BIGGS (SECOND BY MR. DRUMMOND) THE BOARD VOTED TO APPROVE.

VOTE: ALL "AYE"; NONE OPPOSED; MOTION CARRIED.

Capital Improvement Plan:

Jennifer advised that each year the County asks if there are projects to consider for their Capital Improvement Plan. She suggests the Avtex Trail be added to that plan. The EDA is currently working on the Dupont grant application and she feels it would be appropriate to add this to the plan. The trail will go thru the Avtex property along the river and tie under Shenandoah Avenue where the railroad track is.

ON A MOTION BY MR. BIGGS (SECOND BY MR. DRUMMOND) THE BOARD VOTED TO APPROVE.

VOTE: ALL "AYE"; NONE OPPOSED; MOTION CARRIED.

Mr. Drescher advised that on December 8th the Virginia Economic Development Partnership will be coming to do a presentation on, with the perspective of the state, what the EDA roll is. We will be inviting Town Council, Board of Supervisors and any other governmental folks who would be interested in attending. This is a good thing to do to keep us all seeing the same picture.

MOTION TO ADJOURN: MOTION WAS MADE BY MR. BIGGS WITH A SECOND BY MR. DRUMMOND TO ADJOURN.

VOTE: ALL "AYE"; NONE OPPOSED; MOTION CARRIED.

(9:18.a.m.)

The next regular meeting of the EDA Board of Directors is scheduled for Friday, December 8, 2017, 8:00 AM at the Community Center Conference Room.

Respectfully submitted by:

Michelle L. Henry
Administrative Assistant