

**BOARD OF DIRECTORS SPECIAL MEETING
INDUSTRIAL DEVELOPMENT AUTHORITY
Of the Town of Front Royal and County of Warren, Virginia
dba as the Economic Development Authority
[September 15, 2017, 8:30a.m.](#)**

OFFICIAL - MINUTES

Attendance, Directors: Bruce Drummond, Bill Biggs, Ron Llewellyn, Greg Drescher, Jim Eastham and Gray Blanton.

Absent: None

Officials, Staff & Others: Jennifer McDonald, Doug Stanley, Alex Bridges, Dan Whitten, Dan Murray, Archie Fox and Missy Henry.

CALL TO ORDER: Greg Drescher

AMEND THE AGENDA:

Mr. Drescher reported the following:

We called a meeting to do a memorandum of understanding with the revenue sharing option and also have two other resolutions. One resolution is to approve a contract with WL Construction and the second resolution is to approve the purchase of Nutrient Credits that are involved in the project

ON A MOTION BY MR. LLEWELLYN (SECOND BY MR. EASTHAM) THE BOARD VOTED TO APPROVE.

VOTE: ALL "AYE"; NONE OPPOSED; MOTION CARRIED.

Ms. McDonald stated the following:

The County has asked us to participate in the 340/522 road improvements during the construction of the Royal Convenience Farms.

She advised this is something we have talked about in the past and we actually approved a MOA back in December 2016 or January 2017 agreeing to work with the county on this. This is an updated MOA that the EDA Board needs to approve to move forward with the project.

This allows revenue sharing with VDOT like the Leach Run Parkway Project that we did.

The EDA will administer the project, Pennoni Engineering will oversee the project and W-L Construction will be the contractor.

Mr. Stanley pointed out that eight years ago Mike Silek and John Marlow applied for revenue sharing funds for their development across from Shenandoah Ford and 84 Lumber. They wanted to lower a part of Rt. 522, put a turn signal in at Diamond Ridge and improve the area by adding a third lane and turn lane by widening Rt. 340. That lapsed due to they did not have a developer.

We have reapplied for the money and again we were awarded over two million dollars. In addition, to improve their property, Mr. Silek and Mr. Marlow have agreed to pay two hundred, twenty-five thousand dollars (\$225,000.00) which the Board of Supervisor will match, to be applied towards this project.

Resolutions:

Mr. Ron Llewellyn read the following resolutions:

I, Ron Llewellyn, seconded by Bill Biggs, move the adoption of the following resolution: Authorize Greg Drescher, as Chairman, Bruce Drummond, as Vice-Chairman and/or Jennifer R. McDonald, as Executive Director to execute any and all documents related to a contract with W-L Construction & Paving, Inc. in the amount of one million, six hundred ninety-three thousand, six hundred fifty-nine dollars and fifty cents (\$1,693,659.50) for Route 340/522 turn lane improvements.

VOTE: ALL "AYE"; NONE OPPOSED; MOTION CARRIED.

I, Ron Llewellyn, seconded by Bill Biggs, move the adoption of the following resolution: Authorize Greg Drescher, as Chairman, Bruce Drummond, as Vice-Chairman and/or Jennifer R. McDonald, as Executive Director to execute any and all documents related to the Revenue Sharing Project located along Route 340/522 between Diamond Ridge Road and Country Club Road.

VOTE: ALL "AYE"; NONE OPPOSED; MOTION CARRIED.

I, Ron Llewellyn, seconded by Gray Blanton, move the adoption of the following resolution:

Authorize Greg Drescher, as Chairman, Bruce Drummond, as Vice-Chairman and/or Jennifer R. McDonald, as Executive Director to execute any and all documents related to the purchase of 1.84 nutrient credits from Virginia Nutrient Bank, LLC in the amount of thirty eight thousand, six hundred fifty dollars (\$38,650.00) for the Route 522/340 revenue sharing project.

VOTE: ALL "AYE"; NONE OPPOSED; MOTION CARRIED.

Ms. McDonald advised that nutrient credits are a DEQ requirement.

MOTION TO ADJOURN: MOTION WAS MADE BY MR. DRESCHER WITH A SECOND BY MR. DRUMMOND TO ADJOURN.

VOTE: ALL "AYE"; NONE OPPOSED; MOTION CARRIED

Respectfully submitted by:

Michelle L. Henry
Administrative Assistant